



Meeting Minutes

St. Patrick's Home & School Association

October 9, 2017 Boland Hall

Attendance:

Paula Blackledge

Alyson Demman

Kristi Lynch

Stacie Osborn

Angela Ista

Kristin McLaughlin

Carrie Kubicek

Melissa Krejci

Ashley Carlisle

Rachelle Durbin

Amy Abbott

Amy Wiegert

Erin Kinney

Christine Kozal

Alexis Beller

Desri Gocken

Anne Moeller

Meeting called to order at 2:02 pm by Paula Blackledge.

Home & School Prayer led by Paula Blackledge.

President's Report – Paula Blackledge

Paula welcomed everyone and introduced Laura Dwyer the new Facilities Manager at St. Patrick's.

Laura provided a brief description of her background and new responsibilities in the position. She moved from Hastings where she was the Director of Operations for the YMCA. As the Facilities Manager she handles scheduling and general management of the new activities center. People can schedule requests online through the schedule request form on the church website, or they can email her at ldwyer@stpatselfhorn.org.

Laura and the Parish Council put together rules and a rental agreement for use of the facility.

1. School groups are not required to pay for rental, but there are certain rules they have to follow.
2. Rental fees for parishioners include:
 - a. Boland Hall - \$40/hr. up to 4 hrs. or \$300/day
 - b. Gym & Cafeteria - \$125/hr. or \$1,000/day
3. St. Pat's helps with set up, but clean up is the responsibility of the renter
4. Coaches receive a key card to allow them access to the facility during non-school hours

The Parish purchased new facilities management software, so in the future we should be able to see a calendar with room availability online.

Laura will be reaching out to all Parish groups in the spring to get their calendars and facilities requests for the next school year.

September Home & School minutes approved by Alexis Beller, seconded by Anne Moeller.

Treasurer's Report – Alyson Demman

The directory received \$4,800 from advertising sales, which was up \$200 from last year. Costs to produce the directory also were up from \$1,400 last year to \$2,100 this year. This increase is due to the new structure of H&S membership where dues are included in everyone's activity fees and all families receive a directory.

So far, only 92 families have paid their H&S fees out of 162 who paid activity fees. There seems to be confusion with the new system and we need to figure out a better way for people to pay their dues next year.

Paula mentioned that we are working on the downloadable directory, which should come out in Beyond the Backpack in October.

There have been some negative comments about the mandatory H&S membership. There was discussion about communicating what H&S does, so people know the value they get from membership and the many volunteer opportunities that are available.

We have a line item in the budget for school clubs, and both Robotics Club and the School Musical have approached H&S about donating funds to their groups. Robotics is in need of rolling carts, which cost \$1,000. The musical needs help in purchasing costumes and props, and requested \$250. The Executive Committee decided to fund both organizations without a general vote. We also donated ten spirit wear shirts for Mrs. Brown to take with her on her trip to visit our sister school in India.

Anne Moeller brought up the idea of creating an acquisition request form or guidelines for people requesting money. She suggested that all requests for more than \$1,000 need to be requested at least two months before needed, so we have time to move through the proper voting procedure.

Vice President's Report – Stacie Osborn

None

Old Business –

Paula presented the motion made in September to fund up to \$2,500 for the 7th & 8th grade religion classroom updates. Paula asked if there was any more discussion on the matter. Amy Wiegert re-explained the situation and changes being made by Mrs. Menning. Anne Moeller motion to approve and Christine Kozal seconded.

The motion passed with 13 present in favor. Seven absentee votes also were in favor of the motion. Paula re-visited the discussion of Fr. Tom's upcoming 25 year jubilee. The Parish reached out to all Parish groups, other Parishes, community organizations and other individuals for donations to help pay for the expense of the party, which is estimated at \$30,000. The St. Pat's Men's club is donating \$5,000.

Discussion ensued about being conscious of where H&S spends its money. We may want to hold on to larger sums of money for bigger items later in the school year.

Anne Moeller motioned to provide up to \$2,500 toward cake and anything else the jubilee committee sees fit. Erin Kinney seconded the motion.

Amy Wiegert motioned to provide up to \$2,500 toward the party, but if the party is paid for the money goes to Fr. Tom. Christine Kozal seconded the motion.

Amy Abbott motioned to provide \$1,000 toward the party and anything left over goes to Fr. Tom. Alexis Bellar seconded the motion.

Mrs. Landeberger approached H&S for \$3,000 to go toward a new laminator. The current laminator has had multiple service calls and is not keeping up with the needs of the school. A lower quality laminator would cost \$1,500, but likely would not last long. The higher quality model can be rolled on a cart, set on a desktop and comes with a stand. The school will keep the old laminator.

Anne Moeller motioned to approve the \$3,000 requested, payable on receipt. Carrie Kubicek seconded the motion.

New Business –

Stacie Osborn reported on the Poinsettia fundraiser. We are working with Garden Gallery in Elkhorn. Orders will begin at the end of October and have to be submitted by mid-November. We will be offering ten different colors of plants, in a range of sizes and priced from \$9-40. There will be a place on the form for people to donate plants to the church and home bound. The poinsettias will be ready December 1st and we will have pick up at the church on Friday after school and Saturday morning. The school will receive a 20% profit on sales.

Angela Istas and Amy Steffen are heading the project.

Committee Reports

Family Food Nights – Amy Abbott

Amy Abbott mentioned that the Freddy's Food Night raised \$550.

Additional Announcements –

Paula mentioned that help was needed in the afternoon on Friday the 13th for unloading decorations and also on Saturday morning for setup of Fr. Tom's Jubilee celebration.

She also mentioned that we would like pictures from the various committees and events, so we can build a portfolio to promote H&S.

Paula informed everyone that the new samples of spirit wear would be set up during parent/teacher conferences. Everything will be open on Monday, the 16th.

Closing Prayer led by Paula.

Meeting adjourned at 3:10 pm.